

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD


Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Wednesday 15th January 2020 in the **Gredley Room, Ellesmere Centre** Stetchworth at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)


Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
10th January 2020

90/19/20 To receive & approve apologies for absence.

91/19/20 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

92/19/20 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

93/19/20 To Approve the Minutes of the Meeting held on 11th December 2019.

94/19/20 Matters Arising including reports from the Clerk and Councillors (for information only)

- Close board fencing at White Horse Stables.
- Permanent removal of street light on Ley Road.
- Repair of stiles.

95/19/20 The Ellesmere Centre

- (a) Ellesmere Centre Report.
- (b) To consider request from Jade Skillen Fitness for storage re: bootcamp.
- (c) To consider request from The Fetching Hound for permanent premises at the Centre.
- (d) Car park extension:
 1. To consider quotations for drainage and parking spaces design.
 2. Arboricultural survey – update.

96/19/20 District & County Councillors' Reports

97/19/20 Finance - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Dec 19	SO	£300.00	
(2)	Clerk's expenses	101465	£50.62	
(3)	Ellesmere Centre	101466	£25.00	
(4)	RH Landscapes	101467	£120.00	£100.00
	Total payments for the month:		£495.62	

- (b) Proposed Q3 accounts and bank reconciliation.

98/19/20 Administration

- (a) To consider attendees to the Parish Forum, Monday 20th January, Community Room, Cheveley.
- (b) To consider Clerk's attendance at the SLCC Practitioners' Conference, 26-27th February – cost £100 (total cost £299 shared with Cheveley PC).
- (c) Risk assessment of PC assets – Cllr Saunders.

- (d) Review of staff contracts and job descriptions and adoption of NALC pay scale points.
- (e) To agree Clerk's pay scale point and core hours.
- (f) CCC consultation on draft Climate Change & Environment Strategy and Action Plan.
- (g) To agree 36-month Letter of Authority for Utility Aid re: energy procurement.
- (h) To consider renewal of Cambridgeshire ACRE membership – cost £57.

99/19/20 Planning

- (a) To receive planning application decisions and tree works: -
None.
- (b) To consider planning applications received:
None.

100/19/20 Community Matters/General Maintenance

- (a) Update on planning permission for St Peter's Church Sign.
- (b) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

101/19/20 Correspondence for Information

- (a) ECDC re: changes to waste collections on private and unadopted roads.
- (b) CCC re: Cambridgeshire & Huntingdonshire Archives – Ely building now open.

102/19/20 Date of Next Meeting & Matters for Future Consideration